

2020 National Age Group Championships

15-19 April 2020, Wellington Regional Aquatic Centre, Wellington

Swimming New Zealand policies and the New Zealand swimming rules govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

This is a living document and amendments may be made. For the latest information, please check to the Event Page on the [Swimming New Zealand website](#) to ensure you have the correct version.

Meet Contacts

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Venue Address

Wellington Regional Aquatic Centre
63 Kilbirnie Cres
Kilbirnie
Wellington 6022

Technical Director

TBC

General Entry Information

Entries open 15 February 2020

Entry Deadline

Individual Entries close TUESDAY 24 March 2020 at 11.59pm.

Late entries will be accepted for 24hrs only via swimmers My Page. A late entry fee will be applied in addition to individual entry fees.

Relay Entries close WEDNESDAY 25 March 2020 at 11.59pm.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Qualification Criteria

Swimmers must be 13 years but under 19 years old as at 15 April 2020

The qualifying period is from 1st January 2019 to 22 March 2020.

The qualifying times are 50m Long Course times. Qualifying times swum in pools other than 50m must be converted using the SNZ Conversions. Swimmers using converted times will not be seeded in the slowest heat. All swimmers shall only enter qualified events.

Only results from approved meets will be able to be used as qualifying times, performances from unapproved competitions will not be eligible for entry to this competition.

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Swimming New Zealand reserve the right to hold time trials for national selection purposes if deemed necessary by the National Selection Panel.

Entry Fees

NZ athlete online entry fees are \$18.00NZD per individual event and \$36.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it could result in the withdrawal of swimmers.

International or manual entry fees are \$22.00NZD per individual event and \$41.00NZD for relay events.

Clubs that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No Refunds for any withdraws before or during the meet. Refunds for any medical withdrawals can be considered if a signed doctor's certificate is supplied.



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International Entries

Visitors will be able to submit entries using either the TM File or spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

There is no limit on international visitor's entries for timed finals but only two (2) international visitors may swim in the fastest timed final. Only three (3) international visitors may swim in the finals with a maximum of two (2) allowed to swim in any one final.

Event Specifications

Age Groups

The New Zealand Age Group Championships shall be restricted to individual swimmers for the following age groups: 13 years, 14 years, 15 years; 16 years & 17-18years.

Finals

Finals (top 10) will be swum as individual age groups for all ages in the 13, 14, 15, 16, & 17-18 years

Para swimmers

Para Events will not be part of the National Age Group Championship programme in 2020.

Relays

Relays will be swum as timed-finals with the fastest timed-final swum in the evening session. Relays will be swum as 15 & Under and 18 & Under categories. There shall be a maximum of 2 teams per club. A swimmer cannot swim in both age groups for the same relay.

Swimmers must be entered in individual events to be entered in relays. For selection purposes relay events can be entered by the National Selection Panel. Priority would be given to Nationally selected teams over club teams.

The names of swimmers actually swimming on a relay must be submitted at least 30 minutes before the start of the session in which the event is to take place, in the order in which they are to swim. The names of swimmers in medley relay events must be listed for their respective strokes.

Failure to swim in the order listed will result in disqualification. Substitutions may be made only in the case of a documented medical emergency.

Click [here](#) for how to enter Relays.

Psych Sheets

Preliminary Psych Sheets will be posted on the SNZ website on: **THURSDAY 26 March 2020**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by: **11.59pm SUNDAY 29 March 2020.**

Final Psych Sheets will be posted on the SNZ website on: **MONDAY 30 APRIL 2020.**

Pre-Meet Training

Pre-event training is as follows: **Tuesday 14 April 2020: 8.00–12.00pm & 3.00pm–7.00pm**

Pool entry is free for training at these times. **Access will be through the main entrance of the complex.**

Clubs/Regions that wish to train outside these times will have to organise their own times with the pool and pay entry.

Withdrawals

Withdrawals from events for Session One are required to be submitted at the Team Managers meeting held the day prior to the start of the meet. Any withdrawals for Timed Finals on Day One submitted after the meeting will incur a withdrawal fee of \$50 (NZD).

Withdrawals from finals need to be submitted within 30 minutes following the official results being published. Any competitor or team who withdraws from finals more than 30 minutes following the official results being published shall pay without excuse to SNZ a withdrawal fee of \$50.00 (NZD).

As some events are timed finals SNZ Policy 008 will apply. *For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.*

Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

Other T's & C's

Event Photography and Livestreaming

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Medal Ceremonies

There is to be strictly NO PHOTOGRAPHY in the medal presentation area, all photo's will be taken by the official event photographer and photo's will be made available on the SNZ Facebook photo page. Anyone taking photos in this area will be asked to leave immediately.

Athlete Competition Information

Session Times

- **Heat Sessions: Warm Up 7.00am – 8.00am | 8.10am Start**
- **Finals Sessions: Warm Up 4.00pm – 5.00pm | 5.10pm Start**

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for swimmers, coaches and managers is via the swimmer's entrance off Kilbirnie Cres from **15min prior to warm up starting**. Staff will be on hand to ensure that passes are being presented. If you do not have a valid pass you will be required to pay the appropriate admission fee. Lost accreditation can be replaced at a cost of \$5.00.

Spectators:

Spectators can access the pool via the **Spectator Entrance from 6.45am and 3.45pm**. Spectator heat session tickets will go on sale for the general public on **Saturday 15 February 2020 at 9am**. Final Session tickets will be available for purchase online post the morning heats. **Spectator seating is limited.**

*Please note – Given the number of swimmers/coaches/managers, there will be limited capacity for spectators. If the complex is deemed to be full by SNZ and WRAC staff, the complex will be closed to additional spectators as required.

Spectators are not permitted on pool deck. SNZ staff will also be monitoring this, if any spectators are seen to be on pool deck they will be moved to the spectator area.

Athlete Seating

The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats.

There will be no rotations of seating during the championships.

If your team is seated in the upstairs grandstand please dry off before proceeding up the stairs from pool deck.

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Meet Director prior to swimming. Any swimmers without such documentation may not be permitted to swim.

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the event page of the SNZ website. As per SNZ Health and Safety guidelines fins and paddles are not permitted during warm up.

Marshalling Process

Heats:

Self-marshalling will be employed during all heat's sessions. Swimmers will assemble behind the starting blocks 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

Finals:

Swimmers will need to marshal 6 races prior for 50m events and 4 races prior to their event for all other events and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Winner Interviews

Selected **FINAL winners** in the evening sessions may be asked to complete a short winner interview at the conclusion of the race.

Victory Ceremonies

Medals shall be awarded for the 1st, 2nd and 3rd New Zealanders in all events.

Visitor medals shall be awarded to any International competitor who places.

As the event is livestreamed please ensure that medals aren't removed from around winners' necks until well clear of the medal dais.

The Victory Ceremony timetable will be included in the final's programmes, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

IT IS AN EXPECTATION THAT ALL SWIMMERS ARE PRESENT AND DRESSED APPROPRIATELY TO RECEIVE THEIR MEDAL.

Club/Regional Team Managers Information

Accreditation

Clubs will need to complete the coaches and managers form for team personnel who are region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Accreditation Criteria

Coaches must be registered with Swimming New Zealand under the member category 'Coach' and must be showing as financial and active in the Swimming New Zealand database.

Club Coaches who have a membership category other than 'coach' may apply to SNZ for accreditation, but this is not additional to the ratio.

Managers must be an active member on the Swimming New Zealand database. They can be registered as [volunteer membership type](#). They are not permitted to be undertaking any coaching on pool deck.

Swimmers, Coaches and Managers will all be issued an accreditation pass, these must be worn while on pool deck or to access restricted areas, anyone not wearing a pass will be denied entry.

Accreditation must be completed via the Database. The deadline for accreditation is 24hrs after entries close. Due to printing requirements late names cannot be accepted.

Anyone without accreditation will need to purchase a spectator ticket.

Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

Managers Meeting

There will be a team manager's meeting held on **Tuesday 14 April at 5.00pm in the Marshalling Room (Spin Studio)**. Team Managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

Each club must have at least **one representative at the meeting to ensure all information** is delivered back to the swimmers.

Event Packs

Packs and passes must be collected from the Marshalling Room (Spin Studio) from **3.00pm – 5.00pm on Tuesday 14 April**.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the regional boxes.

Results

Results will be made available online at the conclusion of the event and posted in the marshalling area only.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Timelines

Timelines will be included in both heats and finals session programmes. SNZ will endeavour to keep to programmed times however the times shown are approximate and races may start before or after the times indicated. It is the swimmer's responsibility to be at marshalling at the appropriate time (i.e. 4 heats before the swimmers scheduled race).

Session Programmes

Session programmes will be placed in regional team boxes. Relay and Withdrawal forms will also be available from the Resolutions Desk. Session programme numbers are based on the Coach and Managers numbers. If you require additional programmes these can be found online.

Merchandise

Merchandise for the is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the event and will take precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Opening Ceremony

There will be an opening ceremony and march past prior to the start of the **Finals Session on Wednesday 15 April 2020**. Each club should nominate two swimmers to represent their club in the march.

The march will start at 4.45pm at which time all swimmers will need to be seated. Please note that warm ups will start 10min earlier on Session Two to allow for the Opening Ceremony.



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Spectator Information

Spectator Tickets

Limited spectator seating will be available for each session. Spectator heat session tickets will go on sale for the general public on **Saturday 15 February 2020 at 9am**. Final Session tickets will be available for purchase online post the morning heats. Tickets can be found through Eventbrite, <https://swimmingnz.eventbrite.co.nz>.

Please note: All sessions for the 2020 National Age Group Championships will be livestreamed, more information will be available on the Swimming New Zealand Website.

Photography

Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without limitation, video and/or audio recorders, camera tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The Event Management Staff will, at their sole discretion, determine whether or not an item is intended for personal or commercial use.